

Union County Airport Authority Agenda 8-13-2019

1. Call to order -4:00PM Popio,
2. Minutes of the July meeting
3. Treasures Report, Invoices presented for payment
4. Presidents Report,
 - UCAA Response to the State Auditors Management Letter.
 - FAA notification and comments ALP update. See attached:
 - Reschedule - ODOT Hearing on proposed rules. The hearing date has been moved to accommodate the required timeframes. The hearing will now be held on Thursday, August 29 at 10:00am. Conference Room GA, Lower Level, Ohio Department of Transportation, Central Office 1980 West Broad Street, Columbus, Ohio 4322. We will be providing testimony in support of the proposed rules.

The details on the proposed rules can be found at the below link:

<http://www.dot.state.oh.us/Divisions/Legislative/rules/Pages/default.aspx>

- Reschedule of our planned trip to Lost Nation Airport, in Willoughby, Ohio.
 - Status of ODOT Grant Request 2019
 - Roof repairs **still awaiting** Doug Troutman JG Smith Construction 614 306 6180 providing an estimate for the cost of repairs which were identified for our June meeting via email. (Several follow up calls?)
5. Consultant's report: Woolpert, Greg Shuttleworth
 - Night IFR approaches RW 27
 - Main ramp repair recommendations, drawings & bidding documents
 - ALP Follow up items
 - FAA - AIP 2020

Committee reports:

- 6. SkyVista / AP manager report**
- 7. Single Volume Hangar rates review update status**
- 8. IT upgrades, Internet, LaPoint / Wade Branstiter**
- 9. Unfinished Business:**
- 10. New Business:**
- 11. Adjourn, next meeting 9-10-19, 4:00PM**

UNION COUNTY AIRPORT AUTHORITY
MINUTES
AUGUST 13, 2019

The Union County Airport Authority held its regular board meeting on August 13, 2019. This meeting was held at the Union County Airport, 760 Clymer Road, Marysville, Ohio and was called to order by President John Popio at 4:00 pm. Members present were Mr. Jim Mitchell, Mr. Bob Chapman, Mr. Bruce Rausch, Mr. Ken Denman, Mr. Shaun Bailey and Mr. Phillip LaPointe. Guests present were Mr. Greg Shuttleworth and Mr. Tyler Bicknell of Woolpert and Mr. Dave Holden of Skyvista.

Mr. Bailey motioned to approve the July minutes as presented and Mr. LaPointe second. Motion passed. Mr. Bob Chapman motioned to approve the attached list of bills and Mr. LaPointe second. Motion passed.

Mr. Popio gave the presidents report. He presented a letter from the FAA stating that the AWOS had been inspected and is in proper working order. He also received a letter that had been sent to Stantec from the FAA regarding the ALP. There were several items that need a response. Mr. Popio and Mr. Shuttleworth went through the items and sorted out which ones Stantec needed to address and which ones were Woolperts. Mr. Popio talked with Brian Crosier from Stantec regarding their issues and he will get them taken care of as soon as possible. Woolpert will also work on those so that this can get sent back to the FAA for approval. The hearing that was to take place on August 29th will be rescheduled at a later date. (see agenda item). Mr. Popio also reported that he had hoped to have received word about the ODOT grant by July but has not heard anything as yet. Hopefully word will be coming soon. He is also still waiting on the roof repair people to get back with him regarding the roof issues. He will continue to contact them to get this work started.

Mr. Shuttleworth gave the Woolpert report (see attached.) Mr. Rausch motioned to advertise for bids for the Ramp Rehab project. Mr. LaPointe second. Motion passed. The ad will be placed as soon as possible. A pre-bid meeting will be held at the Airport on August 28, 2019 at 11:00 AM and the bid opening will be September 5, 2019 at 4:00 PM also at the airport.

Mr. Denman motioned to authorize Mr. Popio to accept and execute the grant when it is received. This grant should be for \$283,181. Mr. Mitchell second. Motion passed. Mr. Chapman motioned to authorize Mr. Popio to enter into a contract for the fee review with CNS. Mr. LaPointe second. Motion passed.

Mr. Holden reported from Skyvista, he stated all hangars are rented with several people waiting or asking about space. Most rent payments are on time with a couple of the usual offenders being late with payments. He asked that there be a post Balloon Rally meeting with Mr. Berhens. He stated things went better than last year but there were still issues he would like to discuss and clear up before next year. Mr. Popio stated that the Sheriff usually does this review.

Mr. LaPointe reported on his committee's work on the fee schedule for the single volume hangar. After some discussion, it was decided that more information is needed, and Mr. LaPointe will try to get that information from other airports. The board just wants to get this in place before leases are sent out this fall. He also reported that Mr. Branstiter from the Auditor's office has migrated all the files to a One Drive file that is backed up in the cloud. He also set up accounts for all board members so that all can

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access the files. Only Mr. Popio and Ms. Thrush will have writing capabilities, everyone else is read only. There will also be one file that everyone will be able to use with read and write capabilities so information can be distributed to all and updated by all if necessary.

Mr. Chapman motioned to adjourn at 5:00 PM. Mr. Denman second. Motion passed. The next meeting will be held September 10, 2019 at the Airport.

Respectfully Submitted

Linda K Thrush

August 2019 Bills

DP&L	\$	179.25
	\$	167.76
	\$	112.70
	\$	240.34
ValTech	\$	68.57
AWOS	\$	125.00
Columbia Gas	\$	128.21
Postage	\$	55.00
Randy Poland	\$	200.00
Skyvista	\$	1,124.09
Rausch Mowing	\$	5,509.95

WOOLPERT PROGRESS REPORT

August 13, 2019

The following is a summary of items/task we worked on during the past month.

1. On August 8th, Roy Currie, FAA Airspace Program Evaluation Specialist submitted the waiver request and supporting documentation the Aeronautical Information Systems (AIS) team to use the R/W 27 PAPI as an "equivalent level of safety" to reinstate the nighttime approaches. The request will go to the Pilot Review Board (PRB) for consideration. If approved, it then goes to Flight Technologies and Procedures Division (AFS) for final approval. He would not commit to a timeframe for all this, but we will continue to monitor.
2. Completed design of Apron Rehabilitation. Base bid will be to replace the existing asphalt surface (2") with 4" of new asphalt and do some subgrade repair. Alternate bid will be to replace the existing asphalt surface with a new 6" concrete surface. Have also included an additive bid item for crack sealing areas outside of the replacement areas. Still no word if ODOT will fund the project though. Would like to advertise for bids next Monday and take bids Sept. 5th for review at the Sept. 10th Board meeting. Hopefully will know by then if ODOT is funding.
3. FAA AIP Grant for 2020 has been approved for \$283,181 to cover the Master Plan Update. If you haven't received the grant package from the FAA, it should be coming soon. Need to execute and return to FAA. Also need to complete independent fee estimate for comparison.

